REQUEST FOR PROPOSAL FOR VETERINARY SERVICES FOR PACIFIC COUNTY FAIR

1. INTRODUCTION
The Pacific County Fair is issuing this RFP, to invite prospective Veterinarians that are interested in providing their services to the Pacific County Fair during the 2015 Pacific County Fair August 26-29, 2015.

2. SUBMISSION REQUIREMENTS
• All proposals must be submitted in a sealed envelope and marked “RFP for Veterinary Services”. All proposals must be received by the Pacific County Fair by 4:00 PM, Friday, July 31, 2015.

• Proposals must be submitted by mail to: Pacific County Department of Public Works, Attn: Fair, PO Box 66, South Bend, WA 98586; OR in person at: Pacific County Department of Public Works, Attn: Fair, 300 Memorial Dr, South Bend, WA 98586.

• Any proposal received after the deadline will not be considered.

• Provide proposal for all animals entered into the Fair OR two bids, one for small animals and one bid for large animals.
  o Small animals will include:
    Cats, Dogs, Goats, Sheep, Rabbits, Cavies, Swine and Poultry
  o Large animals will include:
    Horses, Cows and Llamas

• Preference may be given to the Veterinarian who may be able to conduct both large and small animal inspections, and availability.

• Provide copy of WA State Business License, Tax ID #, and Certificate of Insurance.

• Provide fee for inspections on the basis of classes of animals.

• The Pacific County Fair intends to award this RFP to best and most responsive bidder and will provide the highest quality service.
3. **QUESTIONS**
   All questions regarding the RFP, Scope of Work or evaluation should be addressed to Dotsi Graves, Fair Manager, at dgraves@co.pacific.wa.us or by phone at 360-875-9300 Ext 2288 or cell phone 360-942-8062.

4. **SCOPE OF WORK**
   A. Veterinary checks will be performed in accordance with the Fair schedule before they are allowed into Fair Buildings or exhibit areas to determine that there are no clinical indications of contagious, infectious diseases or parasites and will reject any animal that is determined to have infectious or contagious diseases or ectoparasites.
   B. Daily inspections are required and will be conducted by 9 AM m each day of the fair.
   C. Veterinarian(s) will be required to be available by phone each day of the fair and may be required to be on-site if an emergency occurs.

5. **TERMS AND CONDITIONS**
   A. The Pacific County Fair reserves the right to reject any and all proposals, and to waive minor irregularities in any proposal.
   B. The Pacific County Fair reserves the right to request clarification of information submitted, and to request additional information on any proposal.
   C. The Pacific County Fair reserves the right to award any contract to the next most qualified bidder if the successful bidder does not meet qualifications.
   D. Any proposal may be withdrawn up until the date and time set above for selection of successful candidate. Pacific County Fair reserves the right to reject any proposed agreement or contract that does not conform to the specifications contained in this RFP. Pacific County Fair shall not be responsible for any costs incurred by the agency in preparing, submitting or presenting its response to the RFP.
   E. Successful bidder will be required to enter into contract with Pacific County.