

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON**

RESOLUTION NO. 2020-049

IN THE MATTER OF ADOPTION OF THE FISCAL YEAR 2021 PACIFIC COUNTY BUDGET, INCLUDING THE 2021-2026 COMPREHENSIVE TRANSPORTATION IMPROVEMENT AND 2021 ROAD CONSTRUCTION PROGRAMS, THE 2021-2026 CAPITAL IMPROVEMENT PLAN FOR PARKS AND RECREATION, AND THE 2021-2026 CAPITAL IMPROVEMENT PLAN FOR PACIFIC COUNTY FLOOD CONTROL ZONE DISTRICT No. 1; LEVYING COUNTY GENERAL PURPOSES AND ROAD DISTRICT PURPOSES PROPERTY TAXES; AND SETTING FORTH THE CATEGORICAL APPROPRIATIONS WITH APPLICABLE LIMITATIONS AND RESPONSIBILITIES, INCLUDING RECOGNIZING THE 2021 SALARIES FOR PACIFIC COUNTY'S ELECTED OFFICERS AND JUDGES.

WHEREAS, this Board held a public hearing on November 24, 2020 (continued to December 8, 2020) in South Bend, Washington to receive comments for or against the 2021-2026 Comprehensive Transportation Improvement, in accordance with RCW Chapter 36.70A, and 2021 Road Construction Programs, and the 2021-2026 Capital Improvement Plan for Parks and Recreation; and

WHEREAS, this Board acting in their capacity as the Board of Supervisors, held a public hearing on November 24, 2020 (continued to December 8, 2020) in South Bend, Washington to receive comments for or against the 2021-2026 Capital Improvement and 2021 Annual Plan for Pacific County Flood Control Zone District No.1; and

WHEREAS, this Board held a public hearing on November 24, 2020 (continued to December 8, 2020) in South Bend, Washington to receive taxpayer comments for or against the Fiscal Year 2021 Pacific County Budget, including the possibility of increases in property tax revenues for county general and/or road purposes; and

WHEREAS, Pacific County Ordinance No. 189 regarding the salaries of Pacific County's elected officials and the proportion of full-time work authorized for its District Court judges directs that the actual salaries of Pacific County's elected officials will be the lesser of: a) the amount authorized for that year in the relevant section(s) of said Ordinance, or b) the amount adopted as part of that year's final county budget; and

WHEREAS, all Board members received reasonable notice of the times, places, and purposes for the referenced meetings/hearings; and

WHEREAS, sufficient and legal public notice of the referenced hearings was given; and

WHEREAS, in accordance with WAC 136-20-060, a written résumé of the findings of the bridge inspection effort was made available to the Board, and the résumé was consulted during the preparation of the six-year transportation program; and

WHEREAS, in accordance with WAC 136-14-050, a priority array was available and was consulted in the preparation of the proposed six-year transportation program; and

WHEREAS, this Board finds the approval of the referenced improvement programs/plans as well as the adoption of the referenced budget to be categorically exempt from SEPA under WAC 197-11-800(15)(c) and (h); now, therefore

IT IS HEREBY RESOLVED by the Board of Pacific County Commissioners, the legislative authority of and for the County of Pacific, State of Washington, the taxing authority of both Pacific County General Purpose and Road Taxing Districts, and the Board of Supervisors for Pacific County Flood Control Zone District No. 1, as follows:

The following documents, attached as Exhibits, are adopted and made part of this Resolution:

- Fiscal Year 2021 Pacific County Budget (Exhibit A)
 - 2021-2026 Comprehensive Transportation Improvement Program (Exhibit B)
 - 2021 Road Construction Program (Exhibit C)
 - 2021-2026 Capital Improvement Plan for Parks and Recreation (Exhibit D)
 - 2021-2026 Capital Improvement Plan for Flood Control Zone District No. 1 (Exhibit E)
 - Fiscal Year 2021 Equipment Rental & Revolving Fund #502 Rates (Exhibit F)
1. The Fiscal Year 2021 Budget assumes “maximum” legal property taxes being levied for collection in 2021 for both county general and road district purposes. The general purposes property tax proceeds shall be distributed as follows:
 - \$80,000 shall be deposited in Public Health and Human Services Fund No. 118; and
 - The remaining \$4,162,858 shall be deposited in General (Current Expense) Fund No. 001.
 2. As stipulated in RCW 36.40.100, the amounts listed in Exhibit A constitute the Fiscal Year 2021 budget appropriations for Pacific County. The Fiscal Year 2021 Budget establishes annual expenditure appropriations for the following types of county funds:
 - General (Current Expense) Fund
 - Cumulative Reserve Fund
 - Special Revenue Funds
 - Debt Service Funds
 - Capital Projects Funds
 - Enterprise Funds
 - Internal Service Funds
 - All expenditures and revenues shall be coded in accordance with the Budgeting, Accounting, and Reporting System (BARS) as prescribed by the Washington State Auditor’s Office.
 - For the current expense fund, annual budget appropriations are established at the department/office level (meaning that distinct budgets are set for fund #001.100, fund #001.200, etc.).
 - For all funds other than current expense, annual budget appropriations are set at the fund level (distinct budget appropriations are set for fund #102, fund #103, etc.).
 - The annual budget appropriations within each distinct budget are established at the “grand total” or “bottom line” level. Every Pacific County official shall be limited in the making of expenditures or the incurring of liabilities up to, but not to exceed, the grand total/bottom line amount of the appropriations within each distinct budget. Amendments may not be made to said budget appropriations without a public hearing to be conducted by the Board of County Commissioners, with sufficient and legal public notice thereof.

- Full-Time Equivalent (FTE) positions are limited to, and may not exceed, the levels listed within each distinct budget as set forth in Exhibit A. Amendments may not be made to said FTE apportionments without a public hearing held by the Board of County Commissioners, with sufficient and legal public notice thereof.
 - Salaries and Wages (BARS Object 10) for all budgeted FTEs are fixed at the “grade” levels listed in the Pacific County Personnel Policy (relevant to management staff) and the grade or dollar amounts listed in any relevant contract(s) or collective bargaining agreement(s). Likewise, salary “steps” within a given grade may not be increased at a rate that exceeds the prescribed timeframe listed within any relevant policy, contract(s), or collective bargaining agreement(s). Salary amendments may not be made outside of an open public meeting to be conducted by the Board of County Commissioners, with sufficient and proper notice thereof.
 - Personnel Benefits (BARS Object 20) listed within Exhibit A are budgeted on a person-by-person basis (to account for each employee’s specific medical insurance plan, L&I rate, etc.), with the following group-rate exceptions:
 - 25.0%: Overtime (aggregate rate)
 - 23.0%: Temporary Employees (aggregate rate)
 - Capital Outlays (BARS Object 60) not listed in the attached Exhibits must be approved by the Board of County Commissioners prior to the expenditure of county funds. Each Pacific County official will assure that all competitive bidding requirements and procedures (RCW 36.32.245-270, 39.04.155 and .190 and 43.19.1911) are satisfactorily addressed before proceeding with the acquisition of any item to be charged against a Capitalized Expenditures appropriation.
 - As provided for in RCW 36.40.130, “Expenditures made, liabilities incurred, ...in excess of any of the detailed budget appropriations ...shall not be a liability of the county, but the official making or incurring such expenditure ...shall be liable therefor personally and upon his official bond.”
3. In compliance with the Pacific County Ordinance No. 189, which directs that the actual salaries of the County’s elected officers will be the lesser of: a) the amount authorized for that year in the relevant section(s) of said Ordinance, or b) the amount adopted as part of that year’s Final County Budget, the fiscal year 2021 **monthly** salaries for the following elected officials of Pacific County will be as follows (all wages in this resolution match the wages listed in Ordinance No. 189):

The following elected officials shall receive the same monthly salary in fy2021

▪ County Assessor	\$5,796.00
▪ County Auditor	\$5,796.00
▪ County Clerk	\$5,796.00
▪ County Treasurer	\$5,796.00

The county sheriff shall receive a different salary than the aforementioned officials

▪ County Sheriff	\$7,455.00
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Commissioners shall receive a different salary than the aforementioned officials

- County Commissioner \$5,629.00

NOTE: The monthly wages listed herein for County Commissioners match the wages listed in Ordinance No. 189 regarding the salaries of Pacific County's elected officials. The Commissioners' wages listed therein also match the Commissioners' wages listed within the previous elected official salary Ordinance No. 187. This ensures that no legislative authority member of Pacific County shall increase his/her salary during his/her current term of office in accordance with Amendment 57 to the Washington State Constitution.

Beginning on January 1, 2023, the monthly salaries for the County Commissioners will be matched to the monthly salaries of the County Assessor, Auditor, Clerk, and Treasurer.

Annual salaries for Superior and District Court Judges are set by the Washington Citizens' Commission on Salaries for Elected Officials (WCCSEO). The WCCSEO sets these annual salaries at a full-time equivalent (FTE) level of 1.0. Pacific County's Superior and District Court Judges are budgeted at an FTE level of less than 1.0. Annual salaries for Pacific County judges are therefore set as follows:

- Superior Court Judge – 43.5% FTE \$86,859.00
(The amount reflects Pacific County's responsible share only – estimated at 87% of the combined Pacific/Wahkiakum 50% non-state share of the position's salary.)
- District Court Judge
 - Electoral Dist. No. 1 – 50% FTE \$95,060.00
 - Electoral Dist. No. 2 – 60% FTE \$114,072.00

The County Prosecuting Attorney/Coroner's salary is based on 50% of the Superior Court Judge's salary (the State of Washington pays this portion per RCW 36.17.02), plus an additional contribution from the current expense fund. A breakdown of the prosecutor's **monthly** salary is shown below:

- County Prosecuting Attorney/Coroner
 - (50% of Superior Court Judge's monthly salary): \$8,319.80
 - (additional monthly county contribution): \$4,364.00
 - (Total monthly salary): \$12,683.80

4. The contracting, hiring, purchasing and disbursing provisions in Resolution No. 91-081 remain in effect and applicable to provide for the expedient payment of certain kinds and amounts of claims.
5. Exhibits A (Compensation Schedule) and B (Job Classification Schedule) of the *Personnel Policy*, Rules and Regulations for the County of Pacific are revised effective January 1, 2021, by replacing these exhibits with the attached Exhibits A and B which are adopted by this reference and made a part of this resolution.
6. The Clerk of the Board of County Commissioners is authorized and directed to forward a copy of this Resolution to the State Auditor, the State Treasurer, the State Secretary of Transportation, the County Road Administration Board, the Washington State Association of Counties, and the Municipal Research & Services Center of Washington.

7. Preparation of the fiscal year 2021 official budget document and budget notes shall begin immediately following this final adoption, and publication of the fiscal year 2021 budget document shall occur no later than December 31, 2020.
8. The appropriations and authorities granted within this resolution, as well as the conditions and restrictions imposed herein, shall be deemed effective Friday, January 1, 2021 at 12:00:01 a.m. Pacific Time.

PASSED by the following vote this 8th day of December, 2020 by the Board of Pacific County Commissioners meeting in regular session at South Bend, Washington, then signed by its membership and attested to by its Clerk in authorization of such passage:

3 YEA; 0 NAY; 0 ABSTAIN; and 0 ABSENT.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON



Frank Wolfe, Chair

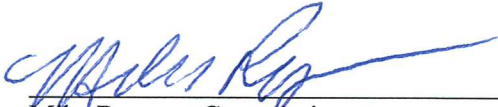


Lisa Olsen, Commissioner

ATTEST:



Marie Guernsey, Clerk of the Board



Mike Runyon, Commissioner