

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON**

RESOLUTION NO. 2022- 078

**IN THE MATTER OF ADOPTION OF THE FISCAL YEAR 2023 PACIFIC COUNTY BUDGET,
INCLUDING THE 2023-2028 COMPREHENSIVE TRANSPORTATION IMPROVEMENT AND
2023 ROAD CONSTRUCTION PROGRAMS, THE 2023-2028 CAPITAL IMPROVEMENT
PLAN FOR PARKS AND RECREATION, AND THE 2023-2028 CAPITAL IMPROVEMENT
PLAN FOR PACIFIC COUNTY FLOOD CONTROL ZONE DISTRICT No. 1; LEVYING
COUNTY GENERAL PURPOSES AND ROAD DISTRICT PURPOSES PROPERTY TAXES;
AND SETTING FORTH THE CATEGORICAL APPROPRIATIONS WITH APPLICABLE
LIMITATIONS AND RESPONSIBILITIES, INCLUDING RECOGNIZING THE 2023
SALARIES FOR PACIFIC COUNTY'S ELECTED OFFICIALS AND JUDGES.**

WHEREAS, this Board held a public hearing on December 5, 2022 in South Bend, Washington to receive comments for or against the 2023-2028 Comprehensive Transportation Improvement Program, in accordance with Chapter 36.70A RCW, and 2023 Road Construction Programs, and the 2023-2028 Capital Improvement Plan for Parks and Recreation; and

WHEREAS, this Board acting in their capacity as the Board of Supervisors, held a public hearing on December 5, 2022 in South Bend, Washington to receive comments for or against the 2023-2028 Capital Improvement and 2023 Annual Plan for Pacific County Flood Control Zone District No. 1; and

WHEREAS, this Board held a public hearing on December 5, 2022 in South Bend, Washington to receive taxpayer comments for or against the Fiscal Year 2023 (FY 2023) Pacific County budget, including the possibility of increases in property tax revenues for county general and/or road purposes; and

WHEREAS, Pacific County Ordinance No. 190 regarding the salaries of Pacific County's elected officials and the proportion of full-time work authorized for its District Court judges directs that the actual salaries of Pacific County's elected officials will be the lesser of: a) the amount authorized for that year in the relevant section(s) of said Ordinance, or b) the amount adopted as part of that year's final county budget; and

WHEREAS, all Board members received reasonable notice of the times, places, and purposes for the referenced meetings/hearings; and

WHEREAS, sufficient and legal public notice of the referenced hearings was given; and

WHEREAS, in accordance with WAC 136-20-060, a written résumé of the findings of the bridge inspection effort was made available to the Board, and the résumé was consulted during the preparation of the six-year transportation program; and

WHEREAS, in accordance with WAC 136-14-050, a priority array was available and was consulted in the preparation of the proposed six-year transportation program; and

WHEREAS, this Board finds the approval of the referenced improvement programs/plans as well as the adoption of the referenced budget to be categorically exempt from SEPA under WAC 197-11-800(15)(c) and (h); now, therefore

IT IS HEREBY RESOLVED by the Board of Pacific County Commissioners, the legislative authority of and for the County of Pacific, State of Washington, the taxing authority of both Pacific County General Purpose and Road Taxing Districts, and the Board of Supervisors for Pacific County Flood Control Zone District No. 1, as follows:

The following documents, attached as Exhibits, are adopted and made part of this Resolution:

- FY 2023 Pacific County Budget (Exhibit A)
 - 2023-2028 Comprehensive Transportation Improvement Program (Exhibit B)
 - 2023 Road Construction Program (Exhibit C)
 - 2023-2028 Capital Improvement Plan for Parks and Recreation (Exhibit D)
 - 2023-2028 Capital Improvement Plan for Flood Control Zone District No. 1 (Exhibit E)
 - Fiscal Year 2023 Equipment Rental & Revolving Fund #502 Rates (Exhibit F)
 - *Note regarding Exhibit F: ER&R rates for FY 2023 are adopted in accordance with Board of County Commissioners' Resolution No. 2022-055, adopted on August 9, 2022.*
1. The FY 2023 Budget assumes “maximum” legal property taxes being levied for collection in 2023 for both county general and road district purposes. The general purposes property tax proceeds shall be distributed as follows:
- \$56,000 shall be deposited in Veterans’ Relief Fund No. 105; and
 - \$123,000 shall be deposited in Public Health and Human Services Fund No. 118; and
 - The remaining \$4,220,451 shall be deposited in General (Current Expense) Fund No. 001.
2. As stipulated in RCW 36.40.100, the amounts listed in Exhibit A constitute the grand total FY 2023 budget appropriations for Pacific County. The FY 2023 budget establishes annual expenditure appropriations for the following types of county funds:
- General (Current Expense) Fund
 - Cumulative Reserve Fund
 - Special Revenue Funds
 - Debt Service Funds
 - Capital Projects Funds
 - Enterprise Funds
 - Internal Service Funds
- a. All FY 2023 expenditures and revenues shall be coded in accordance with the Budgeting, Accounting, and Reporting System (BARS) as prescribed by the Washington State Auditor’s Office.
- b. For the General (Current Expense) Fund No. 001 and Equipment Rental & Revolving Fund No. 502, all FY 2023 budget appropriations are established at the department/office/program level (meaning that distinct budget appropriations are set for fund #001.100, fund #001.200, fund #502.071, fund #502.310, etc.).
- c. For all other county funds other than those listed in Section 2(b) of this Resolution, FY 2023 budget appropriations are established at the fund level (meaning that distinct budget appropriations are set for fund #102, fund #118, fund #301, fund #531, etc.).

- d. The FY 2023 expenditure appropriations within each distinct budget contain categorical spending limits, delineated as follows:
- Salaries (BARS Object Code 10-19) plus benefits (BARS Object Code 20-29);
 - Operating/Capital/Debt Service (All Other BARS Object Codes).

Every Pacific County official shall be limited in the making of expenditures or the incurring of liabilities up to, but not to exceed, the above-listed categorical spending limits within each distinct budget.

- e. Supplements/amendments may not be made to FY 2023 budget appropriations without a public hearing to be conducted by the Board of County Commissioners, with sufficient and legal public notice thereof.
- f. Full-Time Equivalents (FTEs) within each distinct budget are established at the “grand total” or “bottom line” level. Supplements may not be made to the grand total FTEs within a given budget without a public hearing held by the Board of County Commissioners, with sufficient and legal public notice thereof.
- g. Salaries and Wages (BARS Object 10) for all budgeted FTEs are fixed at the “grade” levels listed in the Pacific County Personnel Policy (relevant to management staff) and the grade or dollar amounts listed in any relevant contract(s) or collective bargaining agreement(s).

Likewise, salary “steps” within a given grade may not be increased at a rate that exceeds the prescribed timeframe listed within any relevant policy, contract(s), or collective bargaining agreement(s). Salary amendments may not be made outside of an open public meeting to be conducted by the Board of County Commissioners, with sufficient and proper notice thereof.

- h. Personnel Benefits (BARS Object 20) listed within Exhibit A are budgeted on a person-by-person basis (to account for each employee’s specific medical insurance plan, L&I rate, etc.), with the following group-rate exceptions:
- 25.0%: Overtime (aggregate rate)
 - 23.0%: Temporary Employees (aggregate rate)
- i. Capital Outlays (BARS Object 60) not listed in the attached Exhibits must be approved by the Board of County Commissioners prior to the expenditure of county funds. Each Pacific County official will assure that all competitive bidding requirements and procedures (RCW 36.32.245-270, 39.04.155 and .190 and 43.19.1911) are satisfactorily addressed before proceeding with the acquisition of any item to be charged against a Capitalized Expenditures appropriation.
- j. As provided for in RCW 36.40.130, “Expenditures made, liabilities incurred, ...in excess of any of the detailed budget appropriations ...shall not be a liability of the county, but the official making or incurring such expenditure ...shall be liable therefor personally and upon his official bond.”

3. In accordance with the thresholds established within Pacific County Ordinance No. 190, which directs that the actual salaries of Pacific County's elected officials will be the lesser of: a) the amount authorized for that year in the relevant section(s) of said Ordinance, or b) the amount adopted as part of that year's final county budget, the FY 2023 **monthly** salaries for the following elected officials of Pacific County shall be as follows:

a) The following elected officials' monthly wages are established at **forty percent (40.0%)** of the monthly wage of a Superior Court Judge (\$16,930.75 rounded to the nearest penny) as determined by the Washington Citizens' Commission on Salaries for Elected Officials (WCCSEO) for January of 2023. The wages listed below shall be the exact monthly wages for all twelve (12) months of calendar year 2023:

- Pacific County Assessor..... \$6,772.30
- Pacific County Auditor..... \$6,772.30
- Pacific County Clerk (of the Superior Court)..... \$6,772.30
- Pacific County Treasurer..... \$6,772.30

b) In FY 2023, the Pacific County Commissioners shall receive a different salary than the aforementioned officials, with the exact monthly wages for all twelve (12) months of calendar year 2023 listed as follows:

- Pacific County Commissioner..... \$6,001.00

The monthly wages listed herein for County Commissioners match the wages listed in Ordinance No. 190 regarding the salaries of Pacific County's elected officials. The Commissioners' wages listed therein also match the Commissioners' wages listed within the previous Ordinance Nos. 187 and 189. This ensures that no legislative authority member of Pacific County shall increase his/her salary during his/her current term of office in accordance with Amendment 57 to the Washington State Constitution.

Beginning on January 1, 2025, and in accordance with Ordinance No. 190, the maximum monthly salaries for the Pacific County Commissioners shall be reestablished at forty percent (40.0%) of the monthly wage of a Superior Court Judge as determined by the WCCSEO for the calendar year in question.

Therefore, beginning in Fiscal Year 2025 (FY 2025), the maximum monthly salaries of the Pacific County Commissioners, as established by Ordinance 190, shall be equal to the maximum monthly salaries of the Pacific County Assessor, Pacific County Auditor, Pacific County Clerk (of the Superior Court), and Pacific County Treasurer.

c) In accordance with RCW 36.17.020, the Prosecuting Attorney's salary is based on **fifty percent (50.0%)** of the Superior Court Judge's salary (determined by the WCCSEO) and paid by the State of Washington, plus an additional contribution paid by Pacific County.

In accordance with the thresholds established within Pacific County Ordinance No. 190, the FY 2023 contribution paid by Pacific County shall be based on **thirty percent (30.0%)** of the monthly wage of a Superior Court Judge (\$16,930.75 rounded to the nearest penny) as determined by the WCCSEO for January of 2023.

A breakdown of the **monthly** salary for Prosecuting Attorney/Coroner is shown below:

<i>50% of Superior Court Judge's monthly salary (\$16,930.75 @ 100%).....</i>	<i>\$8,465.38</i>
<i><u>Pacific County monthly contribution.....</u></i>	<i><u>\$5,079.23</u></i>
<i><u>Total monthly salary.....</u></i>	<i><u>\$13,544.61</u></i>

- d) The following elected official's monthly wage is established at **fifty percent (50.0%)** of the monthly wage of a Superior Court Judge (\$16,930.75 rounded to the nearest penny) as determined by the WCCSEO for January of 2023. The wage listed below shall be the exact monthly wage for all twelve (12) months of calendar year 2023:

▪ Pacific County Sheriff..... \$8,465.38

- e) Salaries for Superior and District Court Judges are established by the WCCSEO at a full-time equivalent (FTE) level of 1.0 (i.e. 100 percent). Pacific County's Superior and District Court Judges are budgeted at an FTE level of less than 1.0. The **monthly** salaries for Pacific County judges, rounded to the nearest penny, are therefore set as follows:

▪ **PACIFIC COUNTY SUPERIOR COURT JUDGE**

Actual FY 2023 Monthly Wages for Superior Court Judge

@ 0.435 FTE.....\$7,364.88

NOTE: the amount above reflects Pacific County's responsible share only – estimated at 87% of the combined Pacific/Wahkiakum 50% non-state share of the position's salary.

~ FOR REFERENCE ONLY ~ Monthly Wage @ 1.0 FTE per the WCCSEO
@ 1.0 FTE.....\$16,930.75

▪ **PACIFIC COUNTY DISTRICT COURT JUDGES**

Actual FY 2023 Monthly Wages for North District Court Judge
(Electoral Dist. No. 1)

@ 0.50 FTE.....\$8,060.29

Actual FY 2023 Monthly Wages for South District Court Judge
(Electoral Dist. No. 2)

@ 0.60 FTE.....\$9,672.35

~ FOR REFERENCE ONLY ~ Monthly Wage @ 1.0 FTE per the WCCSEO
@ 1.0 FTE.....\$16,120.58

4. The contracting, hiring, purchasing and disbursing provisions in Resolution No. 91-081 remain in effect and applicable to provide for the expedient payment of certain kinds and amounts of claims.
5. Exhibits A (Compensation Schedule) and B (Job Classification Schedule) of the *Personnel Policy*, Rules and Regulations for the County of Pacific are revised effective January 1, 2023, by replacing these exhibits with the attached Exhibits A and B which are adopted by this reference and made a part of this resolution.

6. The Clerk of the Board of County Commissioners is authorized and directed to forward a copy of this Resolution to the State Auditor, the State Treasurer, the State Secretary of Transportation, the County Road Administration Board, the Washington State Association of Counties, and the Municipal Research & Services Center of Washington.
7. Preparation of the FY 2023 official budget document shall begin immediately following this final adoption, and publication shall occur no later than December 31, 2022.
8. The appropriations and authorities granted within this resolution, as well as the conditions and restrictions imposed herein, shall be deemed effective Sunday, January 1, 2023 at 12:00:01 a.m. Pacific Time.

PASSED by the following vote this 5th day of December, 2022 by the Board of Pacific County Commissioners meeting in Special session at South Bend, Washington, then signed by its membership and attested to by its Clerk in authorization of such passage:

3 YEA; 0 NAY; 0 ABSTAIN; and 0 ABSENT.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON



Lisa Olsen, Chair



Frank Wolfe, Commissioner



Mike Runyon, Commissioner

ATTEST:


Amanda Bennett, Clerk of the Board