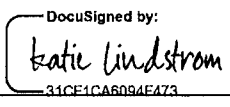


**Amendment****Contract Number:** 22-46108-22**Amendment Number:** C

**Washington State Department of Commerce  
Housing Division  
Homelessness Assistance Unit (HAU)  
Consolidated Homeless Grant (CHG)**

|   |   |   |  |
|---|---|---|--|
| <b>1. Contractor</b><br>Pacific County Health and Human Services<br>P.O. Box 26, South Bend, WA 98586<br>7013 Sandridge Rd.<br>Long Beach, WA 98631 |   | <b>2. Contractor Doing Business As (optional)</b>   |  |
| <b>3. Contractor Representative</b><br>Darian Johnson<br>Human Services Program Manager<br>(360) 642-9300 ext. 2649<br>djohnson@co.pacific.wa.us    |   | <b>4. COMMERCE Representative</b><br>Megan Kendig<br>Grant Manager<br>(360) 401-5149<br>megan.kendig@commerce.wa.gov<br>PO Box 42525<br>1011 Plum St SE<br>Olympia, WA 98504-2525 |  |
| <b>5. Original Contract Amount<br/>(and any previous amendments)</b><br><br>\$1,221,870.00  | <b>6. Amendment Amount</b><br><br>\$35,848.00 | <b>7. New Contract Amount</b><br><br>\$1,257,718.00   |  |
| <b>8. Amendment Funding Source</b><br><br>Federal:      State: X Other:      N/A:   |   | <b>9. Amendment Start Date</b><br><br>July 1, 2022  | <b>10. Amendment End Date</b><br><br>June 30, 2023 |
| <b>11. Federal Funds (as applicable):</b><br><br>N/A  | <b>Federal Agency:</b><br><br>N/A             | <b>CFDA Number:</b><br><br>N/A  |  |
| <b>12. Amendment Purpose:</b> Additional funding to support grantees who had increased costs due to the pandemic.                                   |   |   |  |

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: CHG Guidelines (as they may be revised from time to time), and Contract Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

|   |   |
|---|---|
| <b>FOR GRANTEE</b><br><br><br>Signature<br><br>Katie Lindstrom Director<br><br>Print Name, Title<br><br>8/11/2022   11:04 AM PDT<br><br>Date | <b>FOR COMMERCE</b><br><br>_____<br>Corina Grigoras, Assistant Director, Housing Division<br><br>_____<br>Date<br><br><b>APPROVED AS TO FORM ONLY</b><br><br>_____<br>Sandra Adix<br>Assistant Attorney General<br>_____<br>3/20/2014<br>Date |
|---|---|

**Amendment**

This Contract is **amended** as follows:

**Special Terms and Conditions**

Adds the following language:

**8. FRAUD AND OTHER LOSS REPORTING**

Contractor/Grantee shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

**Attachment B****Budget**

| <b>Budget Categories</b>                               | <b>Current Contract Amount<br/>(and any previous amendments and revisions)</b> | <b>Amendment</b> | <b>New Total</b> |
|--|--|------------------|------------------|
| <b>CHG Standard</b>                                    |  |                  |                  |
| Admin  | \$33,351.00  | \$0              | \$33,351.00      |
| Rent/Fac Support Lease                                 | \$111,000.00   | \$0              | \$111,000.00     |
| Other Rent/Fac Support Lease and Housing Costs         | \$0  | \$0              | \$0              |
| Operations   | \$44,000.00  | \$0              | \$44,000.00      |
| <b>PSH CHF</b>   |  |                  |                  |
| PSH CHF Rent/Fac Support Lease                         | \$30,000.00  | \$0              | \$30,000.00      |
| PSH CHF Other Rent/Fac Support Lease and Housing Costs | \$0  | \$0              | \$0              |
| PSH CHF Operations                                     | \$4,178.00   | \$0              | \$4,178.00       |
| <b>HEN SFY 2022 (July 2021-June 2022)</b>              |  |                  |                  |
| HEN Admin 2022   | \$29,349.00  | \$0              | \$29,349.00      |
| HEN Rent/Fac Support and Housing Costs 2022            | \$213,718.00   | \$0              | \$213,718.00     |
| HEN Operations 2022                                    | \$176,206.00   | \$0              | \$176,206.00     |
| <b>HEN SFY 2023 (July 2022-June 2023)</b>              |  |                  |                  |
| HEN Admin 2023   | \$29,349.00  | \$0              | \$29,349.00      |
| HEN Rent/Fac Support and Housing Costs 2023            | \$213,718.00   | \$0              | \$213,718.00     |
| HEN Operations 2023                                    | \$176,206.00   | \$0              | \$176,206.00     |

**Amendment**

| <b>Hotel Leasing and Rapid Re-Housing</b> |                       |                    |                       |
|---|-----------------------|--------------------|-----------------------|
| Admin for Hotel Leasing/RRH               | \$24,119.00           | \$0                | \$24,119.00           |
| Hotel Leasing/RRH/Operations              | \$136,676.00          | \$0                | \$136,676.00          |
| <b>Additional CHG</b>                     |                       |                    |                       |
| Additional CHG Funding                    | \$0                   | \$35,848.00        | \$35,848.00           |
|   |                       |                    |                       |
| <b>Total</b>                              | <b>\$1,221,870.00</b> | <b>\$35,848.00</b> | <b>\$1,257,718.00</b> |

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

**Certificate Of Completion**

Envelope Id: F86118EE1069458FAA669C159E8C05DB  
 Subject: Please DocuSign: Pacific\_Additional CHG Funds\_Amendment C\_July 2022.pdf  
 Division:  
 Community Services and Housing  
 Program: CHG  
 ContractNumber: 22-46108-22  
 DocumentType:  
 Contract Amendment  
 Source Envelope:  
 Document Pages: 3  
 Certificate Pages: 5  
 AutoNav: Enabled  
 EnvelopeId Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent

Envelope Originator:  
 Megan Kendig  
 1011 Plum Street SE  
 MS 42525  
 Olympia, WA 98504-2525  
 megan.kendig@commerce.wa.gov  
 IP Address: 147.55.149.191

Signatures: 1  
 Initials: 0

**Record Tracking**

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 8/8/2022 3:38:17 PM  
 Security Appliance Status: Connected  
 Storage Appliance Status: Connected

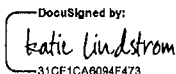
Holder: Megan Kendig  
 megan.kendig@commerce.wa.gov  
 Pool: StateLocal  
 Pool: Washington State Department of Commerce

Location: DocuSign  
 Location: DocuSign

**Signer Events**

Katie Lindstrom  
 koien@co.pacific.wa.us  
 Director  
 Security Level: Email, Account Authentication  
 (None)

**Signature**

DocuSigned by:  
  
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Signature Adoption: Pre-selected Style  
 Using IP Address: 96.66.228.65

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 Viewed: 8/11/2022 10:43:59 AM  
 Signed: 8/11/2022 11:04:50 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 8/11/2022 10:43:59 AM  
 ID: 65321b48-8b40-4d78-9896-2e8c1f4c5e8b

Corina Grigoras  
 corina.grigoras@commerce.wa.gov  
 Assist. Director  
 Security Level: Email, Account Authentication  
 (None)

Sent: 8/11/2022 11:04:51 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**

**Certified Delivery Events**

Jessica Simon  
jessica.simon@commerce.wa.gov  
Security Level: Email, Account Authentication  
(None)

**Status****VIEWED**

Using IP Address: 198.239.106.219

**Timestamp**

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Viewed: 8/11/2022 8:07:00 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Kathy Kinard  
Kathy.Kinard@commerce.wa.gov  
Security Level: Email, Account Authentication  
(None)

**VIEWED**

Using IP Address: 147.55.134.52

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Viewed: 8/11/2022 8:54:42 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign**Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

8/8/2022 3:40:40 PM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact Washington State Department of Commerce:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [docusign@commerce.wa.gov](mailto:docusign@commerce.wa.gov)

#### **To advise Washington State Department of Commerce of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [docusign@commerce.wa.gov](mailto:docusign@commerce.wa.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from Washington State Department of Commerce**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [docusign@commerce.wa.gov](mailto:docusign@commerce.wa.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with Washington State Department of Commerce**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [docusign@commerce.wa.gov](mailto:docusign@commerce.wa.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Washington State Department of Commerce as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Washington State Department of Commerce during the course of your relationship with Washington State Department of Commerce.