



DEPARTMENT OF
ECOLOGY
State of Washington

AMENDMENT NO. 1
TO AGREEMENT NO. SWMLSWFA-2021-PaCCDD-00016
BETWEEN
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
PACIFIC CO. COMMUNITY DEVELOPMENT DEPT.

PURPOSE: To amend the above-referenced agreement (AGREEMENT) between the state of Washington Department of Ecology (ECOLOGY) and PACIFIC CO. COMMUNITY DEVELOPMENT DEPT. (RECIPIENT) for the IMP Pacific Co CDD (PROJECT).

This amendment will increase the agreement total eligible cost by \$15,000.00 from \$267,533.33 to \$282,533.33 (and by \$11,250.00 from \$200,650.00 to \$211,900.00 in state share). This amendment will move funds between Tasks. New budgets for each Task are as follows:

- Task 1 MRW Collection and Management total budget increases by \$26,633.80 from \$75,000.00 to \$101,633.80 (from \$56,250.00 to \$76,225.35 state share).
- Task 2 CROP Solid Waste Management Plan Maintenance total budget decreases by \$6,633.80 from \$34,400.00 to \$27,766.20 (from \$25,800.00 to \$20,824.65 state share).
- Task 3 CROP Recycling Operations total budget decreases by \$5,000 from \$158,133.33 to \$153,133.33 (from \$118,600.00 to \$114,850.00 state share).

All scopes of work remain the same, expected outcomes are amended as follows:

Task 1 MRW Collection and Management outcomes remain the same. Recipient underestimated the cost to achieve the expected outcomes for Task 1.

Task 2 CROP Solid Waste Management Plan Maintenance outcomes remain the same. Recipient overestimated the cost to achieve the expected outcomes for Task 2.

Task 3 CROP Recycling Operations - The outcome of Solid Waste collected for recycling of 600 Tons will remain the same. The outcome of Recipient employee hours will decrease by 40 hours (from 120 to 80 hours). Recipient overestimated the hours necessary to achieve the expected outcome.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

Total Cost:

Original: 267,533.33 Amended: 282,533.33

Total Eligible Cost:

Original: 267,533.33 Amended: 282,533.33

Project Short Description:

Original:

Pacific County will spend \$267,533.33 to properly manage 65 tons of household hazardous waste, to recycle 650 tons of material, and to complete the update of the local solid waste management plan.

Amended:

Pacific County will spend \$282,533.33 to properly manage 65 tons of household hazardous waste, to recycle 600 tons of material, and to complete the update of the local solid waste management plan. Note: the original Project Short Description erroneously stated that the county would recycle 650 tons of material.

CHANGES TO THE BUDGET

Funding Distribution EG220033

Funding Title: Pacific Co CDD

Funding Type: Grant

Funding Effective Date: 07/01/2021

Funding Expiration Date: 06/30/2023

Funding Source:

Title: Model Toxics Control Operating Account (MTCOA)

Fund: FD

Type: State

Funding Source %: 100%

Description: Local Solid Waste Financial Assistance

Approved Indirect Costs Rate: Approved State Indirect: 30%

Recipient Match %: 25%

InKind Interlocal Allowed: No

InKind Other Allowed: No

Is this Funding Distribution used to match a federal grant? No

Pacific Co CDD	Task Total
MRW Collection and Management	\$ 101,633.80
CROP Solid Waste Management Plan Maintenance	\$ 27,766.20
CROP Recycling Operations	\$ 153,133.33

Total: \$ 282,533.33

CHANGES TO SCOPE OF WORK

Task Number: 1

Task Cost: \$101,633.80

Task Title: MRW Collection and Management

Task Description:

Activity: MRW Fixed Facility

RECIPIENT employees will continue to operate the Moderate Risk Waste (MRW) facility located in Long Beach, WA. RECIPIENT may promote the use of the facility through various media and sources but RECIPIENT must provide a draft copy of promotional material to ECOLOGY for review and approval ten (10) business days prior to production and distribution. RECIPIENT must acknowledge in the communications that funding was provided by ECOLOGY.

Activity: Used Oil Collection

RECIPIENT may continue to operate, collect, and maintain used oil collection sites throughout the county. RECIPIENT may utilize the services of a contractor or purchase services as needed to collect and maintain the collection sites.

Activity: Mobile Collection Events

RECIPIENT may continue to plan and coordinate mobile collection events for residents in areas not located near a fixed facility to conveniently and safely drop off household hazardous waste.

Recipient is participating in the PaintCare product stewardship program and will be implementing special collection events. Recipient must contact PaintCare representative to coordinate PaintCare's presence at events. PaintCare will take all acceptable products during the event at no charge to the Recipient, resulting in a cost savings to the Recipient.

General:

This task will not pay for costs covered by existing product stewardship programs (PaintCare, E-Cycle Washington, LightRecycle Washington) or for costs covered by any new product stewardship programs that are implemented during this Agreement period.

LSWFA does not pay for the management of waste accepted from Conditionally Exempt Small Quantity Generators (CESQGs). If shipment/disposal bills for CESQG waste cannot be separated from HHW, then a fee must be charged to each business to cover the costs and those fees must be itemized as a credit to the task.

RECIPIENT employee participation in memberships, trainings, workshops, conferences, committees and or work groups must be pre-approved by ECOLOGY if not already listed as eligible in this scope of work. If travel is involved, RECIPIENT must follow the state of Washington travel requirements as prescribed in chapter 43.03 RCW and Chapter 10 of the State Administrative & Accounting Manual from the Office of Financial Management. Travel costs, including per diem, are reimbursed up to the state rate.

Costs eligible for reimbursement with supporting documentation include:

- Recipient employee time to implement the scope of work.
- Costs not listed here but pre-approved in writing by Ecology.

Costs not eligible for reimbursement:

- Overtime compensation (all hours are calculated at the regular rate of pay).
- Costs not specifically identified in the task's scope of work or pre-approved in writing by Ecology.

Task Goal Statement:

The goal of this task is to provide convenient and safe disposal options to residents, diverting hazardous waste from the environment and encouraging safer alternatives.

Task Expected Outcome:

RECIPIENT expects to divert up to 65 tons of HHW for proper management over the two year grant period.

Recipient Task Coordinator: Shawn Humphreys

Deliverables

Number	Description	Due Date
1.1	Task Expected Outcomes are the deliverables and achieved incrementally throughout the biennium.	

CHANGES TO SCOPE OF WORK

Task Number: 2 Task Cost: \$27,766.20

Task Title: CROP Solid Waste Management Plan Maintenance

Task Description:

RECIPIENT will review and update the local Comprehensive Solid Waste Management Plan (CSWMP) in coordination with the Pacific County Solid Waste Advisory Committee. RECIPIENT will review the CSWMP chapter by chapter and update each as required to be in compliance with applicable RCW 70A.205.045 & 70A.205.075. RECIPIENT may enter into a new contract for assistance with analysis of local conditions, plan review and update, as desired.

Work Plan and Reimbursement Schedule:

Q1: Finish preparing first Draft of CSWMP, which includes Chapter 5-11, and gather input from SWAC as Chapters are developed (draft chapters and first draft of plan available, eligible costs reimbursed).

Q2: Review first Draft of CSWMP and prepare Preliminary Draft of CSWMP, including SEPA Checklist and UTC Questionnaire, and carry out Public and Municipal Review of CSWMP (Preliminary Draft, SEPA, and Questionnaire are available, eligible costs reimbursed).

Q3: Finish Public and Municipal Review of CSWMP, submit Preliminary Draft to SWAC for comments, review SWAC comments and revisions (Updated Preliminary Draft available, eligible costs reimbursed).

Q4: Incorporate comments and revisions, prepare Final Draft of CSWMP, and carry out Municipal Adoption of Final Draft of CSWMP.

Q6: Submit Final Draft for Ecology's review and approval (final draft plan is available, eligible costs/final payment is made).

RECIPIENT will complete the update of the CSWMP and submit to ECOLOGY by November 30, 2022.

General:

RECIPIENT is encouraged to seek ECOLOGY prior approval for costs not specifically identified in the scope of work. Invoices and time accounting submitted with RECIPIENT's request for reimbursement must support eligibility of expenses. Reimbursement for costs incurred by contractors to implement work identified in this Task are subject to the same eligibility and reimbursement requirements as the RECIPIENT and require ECOLOGY approval.

Task Goal Statement:

The goal of this task is for a Solid Waste Management Plan that reflects current solid waste systems in the county.

Task Expected Outcome:

RECIPIENT will track progress of plan review and report quarterly. A copy of the submittal letter to Ecology requesting a review and approval will be dated no later than November 30, 2022.

Recipient Task Coordinator: Shawn Humphreys

Deliverables

Number	Description	Due Date
2.1	Submit final Plan for Ecology's review and approval	11/30/2022

CHANGES TO SCOPE OF WORK

Task Number: 3 Task Cost: \$153,133.33

Task Title: CROP Recycling Operations

Task Description:

The scope of this task includes recycling activity managed or performed by RECIPIENT at permanent drop box locations at seven (7) satellite sites. Disposal of any materials collected or advertised as collected for recycling or reuse or marketed for recycling or reuse under this Task is prohibited. RECIPIENT must immediately notify ECOLOGY when they become aware that disposal of materials collected for recycling or reuse occurred. ECOLOGY may deny new costs or require RECIPIENT to repay costs already reimbursed or both.

Activity: Drop Box Recycling

RECIPIENT will use an existing contract with Peninsula Sanitation Service and may enter into a new contract to haul and recycle materials deposited within the seven (7) county owned recycling drop box sites.

Activity: Public Events Recycling

RECIPIENT will continue the program for public events recycling in Pacific County. RECIPIENT must get ECOLOGY written approval prior to purchasing tools and supplies for the program. RECIPIENT may host a Household Appliance Collection Day, annually with the use of the existing contract with Peninsula Sanitation Service, Inc. Compensation is a base rate plus additional charges per units collected. These events provide residents with an easy option to drop off hard-to-recycle items such as refrigerators, freezers, washing machines, dryers, dishwashers, hot water heaters, stoves/ovens, microwaves, and toaster ovens.

Task work to be performed:

- Year-round collection of recyclables at permanent drop box locations at the 7 satellite sites
- Outreach to promote the program, drop-box locations, and collection events, as well as to promote waste reduction and reuse behavior
- Hold 2 residential collection events for appliances

Roles:

- RECIPIENT – monitor contracts, program operations, grant administration
- RECIPIENT – develops promotions, education and outreach materials
- Contractor – collection and transport of recyclable materials, site maintenance with Ecology pre-approval
- Contractor – provides staff to oversee collection events including delivery of materials , directing activity, storage, and processing

Expected costs:

- Contract services, Peninsula Sanitation Services – operational costs, transportation, labor, bin repair and replacement, site maintenance
- Recipient staff time
- Promotional, education/outreach materials, signage

Task Goal Statement:

The goal of the task is to reduce the waste stream by providing opportunities for residents to recycle.

Task Expected Outcome:

RECIPIENT will recycle an estimated 600 tons of material from the municipal solid waste stream over the two-year grant period.

Recipient Task Coordinator: Shawn Humphreys

Deliverables

Number	Description	Due Date
3.1	Task Expected Outcomes are the deliverables and achieved incrementally throughout the biennium.	

Funding Distribution Summary

Recipient / Ecology Share

Funding Distribution Name	Recipient Match %	Recipient Share	Ecology Share	Total
Pacific Co CDD	25 %	\$ 70,633.33	\$ 211,900.00	\$ 282,533.33
Total		\$ 70,633.33	\$ 211,900.00	\$ 282,533.33

AUTHORIZING SIGNATURES

All other terms and conditions of the original Agreement including any Amendments remain in full force and effect, except as expressly provided by this Amendment.

The signatories to this Amendment represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

This amendment will be effective 07/01/2021.

IN WITNESS WHEREOF: the parties hereto, having read this Amendment in its entirety, including all attachments, do agree in each and every particular and have thus set their hands hereunto.

Washington State
Department of Ecology

PACIFIC CO. COMMUNITY DEVELOPMENT
DEPT.

By: _____

Laurie Davies
Solid Waste Management
Program Manager

Date

By: _____

Shawn Edwin Humphreys
Director

Date

Template Approved to Form by
Attorney General's Office