

Contract #2021-2023_CCAP_HOUSING

Amendment #6- CCAP STATE HOUSING CONTRACT

PURPOSE OF THE CHANGE: To amend the contract between Coastal Community Action Program (CCAP) and Pacific County.

IT IS MUTUTALLY AGREED AND THEREFORE THE CONTRACT IS HEREBY AMENDED AS FOLLOWS:

1. Pacific County is electing to amend the CCAP's contract for the Consolidated Homeless Grant/Housing and Essential Needs from the Washington State Department of Commerce to include the HEN FCS Bridge funds for February 1st, 2023 – June 30th, 2023.
2. The CHG Guidelines Addendum for the HEN FCS Bridge funding is attached and provides a scope of work for the new program.
3. A new budget, labeled as Amendment #5 Budget, provides the budget for the contract.
4. Incorporated by reference to this Contract are the CHG/HEN guidelines published by the Department of Commerce found at: <https://www.commerce.wa.gov/serving-communities/homelessness/consolidated-homeless-grant/>.
5. ALL OTHER TERMS AND CONDITIONS of the original contract and Amendments shall remain in full force and effect.
6. This Agreement may be executed in any number of counterparts and by the parties hereto on separate counterparts, each of which when so executed and delivered shall be an original but such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned have affixed by their duly authorized representatives their signatures below.

SUB RECIPIENT
Coastal Community Action Program

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Authorized Representative Date

Lisa Olsen, Chair

Title

Jerry Doyle, Commissioner

Address

David Tobin, Commissioner

Address

APPROVED AS TO FORM:

ATTEST:

Prosecutor's Office

Amanda Bennett, Clerk of Board

Date

Exhibit A

Amendment

This Contract is amended as follows:

Attachment A

**CHG Guidelines Addendum
for the HEN FCS Bridge funding**

It's estimated that over one third of Foundational Community Support (FCS) enrollees are eligible for Housing and Essential Needs (HEN). This new funding creates a bridge period of rent assistance for households enrolled in FCS, prioritizing households enrolled in Supportive Employment, who no longer have a HEN Referral from Department of Social and Health Services (DSHS) due to increased income or other changes in eligibility.

The CHG guidelines apply to this funding, with the following additions:

Eligible Households

- HEN households who no longer have a HEN Referral from DSHS. This includes:
 - Households who:
 - Are currently receiving HEN rent assistance.
 - Homeless and at-risk households who:
 - Received a HEN Referral within the last six months, but were not able to identify permanent housing.
 - OR
 - Received rent assistance in the past, but exited the program within the last six months.

AND

- Households enrolled in FCS. FCS households enrolled in the Supportive Employment should be prioritized.

AND

- Household income is at or below 80% Area Median Income.

Allowable Expenses

- Allowable expenses include Admin (7%), Rent, and Operations.
- Rent assistance, including arrears, is not to exceed nine (9) months in total.

Housing Stability Plan

- The housing provider must work with the household on a housing stability plan to secure affordable permanent housing with the knowledge that this funding expires June 30, 2023.

HMIS

- New HMIS projects must be set up for this funding and data entered accurately.

Contract #2021-23_CCAP_Housing
Exhibit B- Budget
Amendment #6

	Time Period	Original	Amendment #1	Amendment #2	Amendment #3	Amendment #4	Amendment #5	Amendment #6
CHG: Admin	July 1, 2021- June 30, 2023	5,000.00	20,000.00	20,000.00	26,578.50	26,578.50	26,578.50	26,578.50
CHG: Rent/Fac Support Lease	July 1, 2021- June 30, 2023	21,449.00	85,798.00	85,798.00	111,000.00	111,000.00	111,000.00	111,000.00
CHG: Operations	July 1, 2021- June 30, 2023	11,000.00	44,000.00	44,000.00	44,000.00	44,000.00	44,000.00	44,000.00
Additional CHG Funding	July 1, 2021- June 30, 2023	-	-	-	-	-	-	-
PSH CHG: Rent/FAC Support Lease	February 1, 2023- June 30, 2023	-	-	-	-	28,061.00	28,061.00	28,061.00
PSH CHG: Operations	February 1, 2023- June 30, 2023	-	-	-	-	-	6,835.00	5,835.00
2022 HEN: Admin	July 1, 2021- June 30, 2022	14,674.50	29,349.00	29,349.00	29,349.00	-	659.63	659.63
2022 HEN: Rent/FAC Support and Housing	July 1, 2021- June 30, 2022	106,859.00	213,718.00	213,718.00	213,718.00	-	-	-
2022 HEN: Operations	July 1, 2021- June 30, 2022	88,103.00	176,206.00	176,206.00	176,206.00	-	-	-
2023 HEN: Admin	July 1, 2022- June 30, 2023	-	29,349.00	29,349.00	29,349.00	29,349.00	29,349.00	29,349.00
2023 HEN: Rent/FAC Support and Housing	July 1, 2022- June 30, 2023	-	213,718.00	213,718.00	213,718.00	213,718.00	213,718.00	213,718.00
2023 HEN: Operations	July 1, 2022- June 30, 2023	-	176,206.00	176,206.00	176,206.00	176,206.00	176,206.00	176,206.00
HEN FCS: Admin	February 1, 2023- June 30, 2023	-	-	-	-	-	-	1,815.00
HEN FCS: Rent	February 1, 2023- June 30, 2023	-	-	-	-	-	-	14,468.00
HEN FCS: Operations	February 1, 2023- June 30, 2023	-	-	-	-	-	-	9,645.00
2021 Recording Fees: Admin	July 1, 2021- December 31, 2021	3,000	-	-	-	-	-	-
2021 Recording Fees: Rent/FAC Support and Housing Costs	July 1, 2021- December 31, 2021	20,000	-	-	-	-	-	-
2022 Recording fees: Admin	January 1, 2022- December 31, 2022	-	4,300	4,300	4,300	-	-	-
2022 Recording fees: Rent/FAC Support and Housing Costs	January 1, 2022- December 31, 2022	-	38,700	38,700	38,700	-	-	-
2022 Recording fees: Admin	December 1st, 2021 - November 30th, 2022	-	-	-	-	4,300	-	-
2022 Recording fees: Rent/FAC Support and Housing Costs	December 1st, 2021 - November 30th, 2022	-	-	-	-	38,700	-	-
2023 Recording fees: Admin	December 1st, 2022 - November 30th, 2023	-	-	-	-	-	4,500	4,500
2023 Recording fees: Rent/FAC Support and Housing Costs	December 1st, 2022 - November 30th, 2023	-	-	-	-	-	40,500	40,500
Hotel Leasing & PRH: Admin	February 1, 2022 - June 30, 2023	-	-	24,119	24,119	24,119	24,119	24,119
Hotel Leasing/PRH/Operations	February 1, 2022 - June 30, 2023	-	-	136,676	136,676	136,676	136,676	136,676
Contract Total		270,085.50	1,081,344.00	1,192,139.00	1,219,819.50	832,807.50	842,302.13	868,230.13