
Memorandum of Understanding Between Pacific County Health and Human Services and Peninsula Poverty Response

This Memorandum of Understanding (MOU) is entered into by and between Pacific County Health and Human Services Department (PCHHS) and Peninsula Poverty Response (PPR). This agreement is intended to last for as long as state and/or federal housing funds are available to the county to provide the services offered in this agreement, or terminated by mutual agreement.

1. PURPOSE AND BACKGROUND

This Memorandum of Understanding identifies the commitment of Pacific County to partner with PPR to provide shelter and housing in Pacific County. Pacific County has three travel trailers for the purpose of isolation and quarantine during the COVID19 pandemic acquired with Commerce Funding. Pacific County owns these travel trailers with no encumbrances. Pacific County no longer has use or need of these travel trailers. Pacific County has agreed to transfer title and ownership of one travel trailer (identified in Appendix A) to PPR, for charitable purposes, specifically to support Housing Programs within Pacific County; as defined in the Pacific County's Five-Year Homeless Housing Plan, [RCW 36.22.178](#), and/or [RCW 36.22.179](#).

2. SERVICES AND RESPONSIBILITIES

PCCHS is responsible for:

1. Obtaining approval from the Pacific County Board of Commissioners for the designation of the travel trailer (identified in Appendix A) as surplus and transfer of ownership, according to all applicable laws and Pacific County policies.
2. Following all prior purposes, outlined in the Washington State COVID-19 Outbreak Emergency Housing Grant Guidelines, for use and disposal of the travel trailer until the time of the transfer to PPR.
3. Transfer of title and ownership of the travel trailer to PPR.

PPR is responsible for:

1. Accepting full ownership, maintenance, insurance, and liability for the travel trailer.
2. Completing all Title Transfer and Registration for the travel trailer, including any and all fees.
3. Utilizing the travel trailer exclusively for Charitable Purposes in support of housing programs in Pacific County; as defined in the Pacific County Five-Year Homeless Housing Plan, [RCW 36.22.178](#), and/or [RCW 36.22.179](#).
4. Turning the trailer over to the Washington State Department of Commerce for them to surplus if PPR no longer has funding to pay for the travel trailer or the trailer needs to be disposed of.

3. CONFIDENTIALITY

The parties shall not use or disclose any information about a recipient of the services provided under this MOU for any purpose not connected with the parties' contract responsibilities, except with the written consent of such recipient, or their appointed representative. Both parties agree that they shall be bound by and shall abide by all applicable federal, state, and local statutes, regulations, codes, and laws pertaining to the confidentiality of client records or information, including volunteers.

4. AMENDMENT

This agreement may be amended by mutual consent of both parties; however, such agreements MUST BE in writing and signed by both parties.

5. CONFLICT

Any conflicts arising out of this MOU will be reviewed and resolved by the Pacific County Board of Commissioners.

Name, Title
Pacific County Health

Name, Title
Peninsula Poverty Response

Appendix A

Items to be transferred.

1. 2019 Heartland Travel Trailer, VIN 5SFSB3122KN77386, County Inventory Number 3479